

Ohio Department of Rehabilitation and Correction Administrative Rule		
Minimum Standards for Minimum Security Jails	5120:1-9-15	Staff Training - Minimum Security Jail

(A) Each jail shall implement written policies and procedures for the training of jail personnel.

(B) support employees who have occasional contact with prisoners within the security perimeter of the jail shall receive training as follows:

(1) Training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties.

(2) A minimum of sixteen hours of training during the first year of assignment to include at least:

(a) Pertinent "Minimum Standards for Jails in Ohio."

(b) Unarmed self-defense.

(c) Overview of emergencies.

(3) Four hours of in-service training each subsequent year of employment, addressing specific job assignments and/or jail related issues.

(C) support or contract employees who have routine prisoner contact within the security perimeter of the jail (e.g., medical or other program or service delivery) shall receive training as follows:

(1) Training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties.

(2) A minimum of forty hours of training during the first year of assignment to include:

(a) Unarmed self-defense.

(b) Interpersonal communication skills.

(c) First-aid/CPR.

(d) Overview of security concepts.

(e) Overview of emergencies.

(f) Pertinent legal aspects of corrections.

(3) Sixteen hours of in-service training each subsequent year of employment, addressing specific job assignments and/or jail related issues.

(D) correctional officers/jail staff shall receive training as follows:

(1) Training in the agency's policies and procedures within sixty days of employment.

(2) A minimum of one hundred and twenty hours of training during the first year of assignment to include:

(a) Interpersonal communication skills.

(b) Supervision of prisoners.

(c) Crisis intervention.

(d) Stress management and the jail officer.

(e) Basic security duties.

(f) Body searches.

(g) Prisoner discipline.

(h) Booking procedures, health screening, classification, and fingerprinting.

(i) Cell and living area searches.

(j) Transportation of prisoners.

(k) Overview of the criminal justice system.

(l) Legal aspects of corrections.

(m) "Minimum Standards for Jails in Ohio."

(n) Courtroom testimony.

(o) Suicide prevention, detection, intervention, and response.

- (p) Abnormal prisoner behavior.
- (q) Handling medical problems.
- (r) Substance abuse.
- (s) Report writing.
- (t) Psychological aspects of incarceration.
- (u) Use of force.
- (v) Unarmed self-defense.
- (w) Fire safety.
- (x) First-aid/CPR, unless waived with documentation of current certification.
- (y) Hostage situations.
- (z) Fights, riots, and disorders.
- (aa) Escapes.
- (bb) Required attendance at PARAGRAPHS (D)(2)(a),(d)(2) (t), (d)(2)(u), (d)(2)(v), and (d)(2)(x) OF THIS RULE, if the training program requirements permit students to be absent from a certain number of hours.

(3) Twenty-four hours of in-service training each subsequent year of employment, addressing special issues, skills-enhancement, and other assignment- related topics.

(E) administrators and supervisors shall receive training in addition to the training specified in paragraph (D)(2) of this rule as follows, unless previous equivalent training has been documented:

(1) Training in the agency's policies and procedures prior to assignment to jail duties .

(2) A minimum of forty hours of training during the first six months of assignment to jail duties.

- (a) legal aspects of jail management.
- (b) Managerial principals and related subjects.

(c) Labor relations.

(d) Records/Information management.

(3) twenty-four hours of in-service training each subsequent year of employment, addressing special issues, skills-enhancement, and other assignment-related topics.

(F) the training required in PARAGRAPHS (B) (2), (C) (2), (D) (2), and (E) (2) of this rule must comply with CHAPTER 109:2-9 OF administrative code.

(G) correctional officers/jail staff who have previously completed a minimum of EIGHTY hours of basic corrections officer training in accordance with CHAPTER 109:2-9 OF administrative code prior to June 1, 1991 shall not be required to receive the training outlined in paragraph (D) (2) of this rule.

(h) jail personnel referenced in this section who have received training prior to employment must comply with CHAPTER 109:2-9 OF administrative code.

EFFECTIVE: SEPTEMBER 21, 1998

CERTIFICATION: Reginald A. Wilkinson *Reginald A. Wilkinson*

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RULE AUTHORIZED BY: 5120.01; 5120.10

RULE AMPLIFIES: 5120.10

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