

Your Victim Conference Day appointment is scheduled for:

Offender Name and Number:

Location of Victim
Conference Day
Appointment



All attendees must be registered to participate. Please contact our office prior to your appointment to register.

Please refer to insert for directions and information about parking.

If you have questions prior to your appointment, please contact the Office of Victim Services.

Ohio Department of
Rehabilitation and Correction
Office of Victim Services
770 West Broad Street
Columbus, Ohio 43222

Office: (614) 728-1976
Victim Line: (888) 842-8464
Fax: (614) 728-1980
DRC.Victim.Services@odrc.state.oh.us
www.drc.ohio.gov



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Ohio Department of
Rehabilitation and Correction



Office of Victim Services

Victim
Conference
Day



John R. Kasich
Governor

Gary C. Mohr
Director

What is Victim Conference Day?

Each month, the Ohio Parole Board sets aside a day to meet with crime victims, their families and survivors to discuss their feelings about an upcoming parole hearing for the offender involved in their case. Victims and their families meet with a Parole Board member or a hearing officer to discuss the case. This is one way to share information with the Board for consideration at the actual hearing that will be held at the institution with the inmate. If you prefer, you could participate in your interview by phone as well. Your meeting is confidential and will not be shared with the offender.

Offenders DO NOT attend Victim Conference Day

If you are a victim of a crime for which the offender is serving time and you are interested in participating in Victim Conference Day, contact the Office of Victim Services one to two months prior to a scheduled parole hearing to make an appointment. Appointments are limited and will be assigned on a first come first served basis.

Your appointment is scheduled for 45 minutes. While the Parole Board and Office of Victim Services do not want you to feel rushed, we also ask that you make every effort to work within that time frame in consideration of others participating in Victim Conference Day.

Guidelines for Attending Victim Conference Day:

- Ⓢ Please be prompt.
- Ⓢ Bring a picture I.D.
- Ⓢ Dress the way you would if you were going to work in an office. Avoid casual clothes.
- Ⓢ When you arrive, check in promptly at the reception desk.
- Ⓢ Do not walk the halls unless you are escorted by a staff person.
- Ⓢ There is no smoking.
- Ⓢ If you have any questions while you are attending the conference, please ask a Parole Board or victim services representative.

Tips for Victim Conference Day

Many families bring photographs, additional letters, video or audio tapes or other information to share with the Parole Board. You may bring anything you would like the Board to consider. Please mark EACH page or piece of information with the offender's name and number. We maintain a library of these materials so information you submit will be available to the Board for future reference as well.



Due to many variables, the number of participants may be limited. It is important to make sure everyone attending is registered to guarantee participation. It is also suggested that one person act as the primary representative to convey information as effectively and accurately as possible. Anyone may submit letters to the Parole Board regarding an offender's potential release, as well.